

PORT WILLIAM and DISTRICT COMMUNITY COUNCIL

Minutes of the Annual General Meeting held Wednesday 28th May 2025

7.30 p.m. Number 12, Port William

PRESENT:- Community Councillors - Mr R Sheppard, Mr D Ballantyne, Mr J McMaster, Ms R Davison, Dr J Crowther, Mrs B Mellor, Mrs L McNaught

Apologies - None

1. Election of Office Bearers - Mr J McMaster took the seat as Chair for the AGM. He thanked the community councillors and the office bearers for their work over the past year. Mr R Sheppard acted as minutes secretary for the election. Mr J McMaster started election, the outcome is as follows:

- a. Chairman - Mr D Ballantyne proposed Mr R Sheppard for Chair, Mr T Cottam seconded this proposal. With no further nominations or objections, Mr R Sheppard is to continue as Chair until May 2026.
- b. Treasurer - Mr J McMaster proposed Mr D Ballantyne for Treasurer, Mr R Sheppard seconded this proposal. With no further nominations or objections, Mr D Ballantyne is to continue as Treasurer until May 2026.
- c. Secretary - Mr R Sheppard agreed to continue acting as Secretary until a permanent post-holder can be appointed.

2. Minutes of AGM held on May 2024

- a. Proposer - Mr J McMaster
- b. Seconder - Mr D Ballantyne

3. Matters arising from the minutes - None

4. Chairman's Report - Mr R Sheppard read his Chairman's report for the year from May 2025 to the Community Council as attached.

5. Financial Statement and Treasurer's Report - Mr D Ballantyne read his report for the year from May 2025 to the Community Council as follows:

Income £6,993.23 : Expenditure £11,432.84

Opening balance : £7361.09

Surplus carried forward : £2921.48

Many thanks , once again , to Mrs Audrey Kevan for examining the accounts.

6. Nominations for other positions

Press Secretary- Mr R Sheppard volunteered to take this role. No further nominations or objections were raised, Mr R Sheppard to act as Press Secretary until May 2026.

Planning Application monitoring- currently Mr R Sheppard is performing this role.

No further nominations or objections were raised, Mr R Sheppard to continue as Planning Applications monitor until May 2026.

Wind Farm administration- currently Mr T Cottam

Mr Cottam is happy to continue in this role. No further nominations or objections were raised, Mr T Cottam to continue as Wind Farm administrator until May 2026.

Website liaison with Andy Lund- currently Ms R Davison

Ms R Davison to continue in the role

7. Meeting plan for the coming year

19:30 hours on the last Wednesday of each month, excluding July, August and December when no meeting will be held. Planned to be in the Maxwell Hall

8. Any other business - None

There being no further business the meeting closed at 7:53pm

Date and Time of the Next Meeting – Wednesday 27th May 2026, 7:30pm, Maxwell Hall, Port William.

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PORT WILLIAM and DISTRICT COMMUNITY COUNCIL

CHAIR REPORT FOR AGM -- MAY 2025

1.0 Meetings

I am happy to report that during the year since the last AGM we have had 9 meetings which have been held mostly at the Maxwell Hall. Meetings are not held in July, August or December.

We have had some attendance from the elected members, who have always been helpful in their contributions.

We have had occasional attendance of the local police officers, but we have received reports from them electronically for each meeting. Going forward there will be online engagement with the other local Community Councils and the Police. This was due to start in May, but no meeting links have been issued as yet.

2.0 Office bearers

I would like to give my thanks to the Treasurer for his efforts with the handling of our financial affairs, and to Leom, our former Secretary, who was diligent with the preparation of minutes and distribution of emails received relating to the local area until his departure after last Xmas.

The Chair has been “standing in” with the handling of emails and preparation of minutes, but it would be ideal if we could find someone to take over the role.

I would also like to thank CC Tony Cottam for his efforts in dealing with the wind farm applications.

In addition, I would like to thank the remaining Community Council members for their time and support throughout the year.

3.0 Financials

I will leave our esteemed Treasurer to go into detail, but we have received one parcel of wind farm money during the year, and we have been pleased to receive applications from local groups for assistance, and we have distributed the full amount available to local groups.

5.0 Place Planning

CC Jacqueline Crowther has pushed the Local Place Plan forward, and it is now formally active on the D&G website for all to see.

A recent meeting in the village where JC presented the final version of the Place Plan was relatively poorly attended, which was disappointing.

6.0 Liaison with the Harbour Master

Again, mainly due the efforts of Dr Crowther, some progress has been made with tidying up and with maintenance of the harbour.

We have received an email from the Harbour Master regarding the tidiness and effectiveness of the harbour, and we will no doubt discuss that in our normal meeting shortly.

7.0 Web site

CC Rebecca Davison has been printing off information from each of the web pages, and checking that the details of those mentioned in the various categories are current, and she has been in contact with many other groups and facilities in the village that do not appear on the current layout of the web site.

This has been a big task, and I thank Rebecca for her efforts. She is in liaison with the designer of the web site, and hopefully the results will be a more interesting experience for those wishing to find out more about our area.